

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Department of Revenue	
Vendor: Front Range Software	Estimated Cost: \$22,600.00
Section 2	
Brief description of materials or services: HEAT Software Problem Management System. DOR purchased the HEAT product years ago for the creation of problem tickets and tracking of issues within the DOR Help Desk area.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: This system was originally purchased by competitive process within the state of Arizona. Front Range is the manufacturer and sole proprietor of the product. The state contract software reseller vendor ASAP/Dell is not able to procure the required service from Front Range.	
Duration of this Sole Source procurement: 5 years	
Briefly describe the efforts made to seek other sources: DOR contacted ASAP/Dell as the state's value added reseller and was informed by ASAP/Dell that Front Range will not work with a third party vendor. Front Range has also informed DOR they will not work through a third party vendor.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Sally Escarcega	
Phone Number: (602) 716-6515	Email Address: sescarcega@dor.gov

State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: July 3, 2008	Date Closed: July 10, 2008